

Minutes of the Meeting of the Adult and Community Services Overview and Scrutiny Committee held on 29 July 2009 at Shire Hall, Warwick

Present:

Members of the Committee	Councillor Peter Butlin “ Les Caborn (Chair) “ Jose Compton “ Richard Dodd “ Bob Hicks “ Frank McCarney “ Kate Rolfe “ Martin Shaw “ Claire Watson
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Other County Councillors	Councillor Carol Fox Councillor Colin Hayfield (Portfolio Holder for Adult Social Care) Councillor Chris Saint (Portfolio Holder for Leisure, Culture and Housing)
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Officers	Louise Denton, Overview and Scrutiny Officer Kim Harlock, Head of Strategic Commissioning and Performance Management Ann Mawdsley, Principal Committee Administrator Simon Robson, Head of Communities and Well-being Andy Sharp, Service Manager, Business Performance and Information Mandy Walker, Group Manager, Regeneration Projects and Funding
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There were two members of the public in attendance.

1. General

The Chair welcomed everyone to the first meeting of the Committee in the new session, particularly new Members and the members of public.

(1) Apologies for absence

Apologies for absence were received on behalf of Councillors Mike Gittus and Tilly May.

(2) Members Declarations of Personal and Prejudicial Interests

Members declared personal interests as set out below:

- (1) Councillor Colin Hayfield declared a personal interest as a Non-Executive Director of NHS Warwickshire, and as the Chairman of the Commissioning Body for Supporting People.
- (2) Councillor Kate Rolfe declared a personal interest as a private carer running her own business.

(3) Remit of the Adult and Community Services Overview and Scrutiny Committee

Noted.

(4) Minutes of the Adult and Community Services Overview and Scrutiny Committee Meetings held on 8 April 2009 and 23 June 2009

8 April 2009

The minutes of the meeting of the Adult and Community Services Overview and Scrutiny Committee meeting held on 8 April 2009 were agreed as a correct record and signed by the Chair.

Matters arising

Page 3 – 3. Review of Dementia Care for Older People in Warwickshire – Update of Action Plan

Councillor Jose Compton reported that she had attended a meeting of the Dementia Task Group and that good progress was being made in moving forward the Dementia Strategy. She added that North Warwickshire and Nuneaton and Bedworth Borough Councils had been successful in bidding for additional funding for dementia services. The Committee agreed to endorse Councillor Jose Compton's appointment as Dementia Champion and Chair of the Dementia Task Group.

23 June 2009

The minutes of the meeting of the Adult and Community Services Overview and Scrutiny Committee meeting on 23 June 2009 were agreed as a correct record and signed by the Chair.

Matters arising

None.

(5) Feedback from Overview and Scrutiny Board

The Chair reported back to the Committee from the Overview and Scrutiny Board meeting held on 16 July where it was agreed that O&S agendas should have a standard item for feedback from the Board. He outlined the remit and membership of the Board.

2. Public Question Time

There were no public questions.

3. Presentation on Overview and Scrutiny

The Committee received a presentation from Louise Denton, Overview and Scrutiny Officer, on the role of the Committee, principles of effective scrutiny and the different options available for the Committee to fulfil its role. She highlighted the achievements of the Committee in the previous administration and outlined the prioritisation criteria Members would need to consider in developing their work programme for the coming year.

4. Presentation on Challenges and Opportunities

Councillor Colin Hayfield, Portfolio Holder for Adult Social Care

The Committee received a verbal presentation from Councillor Colin Hayfield, Portfolio Holder for Adult Social Care outlining the challenges and opportunities for the next year.

The Committee discussed the presentation and raised the following issues:

1. The increase in the number of older people and the increased intensity of packages was causing pressure on the budget.
2. The changes to the Learning and Skills Council (LSC) and the resulting budget pressures in adult learning were cause for concern. The recession would also mean that funding would need to be targeted to meet the demand for re-skilling and new skills for adult learners.
3. Partnership working with the PCT remained challenging but there were positive signs, highlighted by the joint posts that were being established.

4. In response to a query regarding the development of private care homes, it was noted that a policy had been agreed by the County Council to maintain individuals in their own homes as long as possible and discussions were held on an ongoing basis with partners and providers to ensure all stakeholders were informed of local care needs. Kim Harlock agreed to e-mail a briefing note to Members setting out the policy and different care options in Warwickshire.

Councillor Chris Saint, Portfolio Holder for Leisure, Culture and Housing

The Committee received a verbal presentation from Councillor Chris Saint, Portfolio Holder for Leisure, Culture and Housing outlining the challenges and opportunities for the next year.

Members discussed the presentation and the following points were noted during the debate:

- a. Work had begun on the transformation of the library service and this now had to be further implemented through a cross party approach to improve services within funding pressures. Services in the future needed to cater for all age groups, fit in with the wider agenda and protect services valued by users.
- b. Part of the role of the Portfolio Holder was to link Information and Library Services, Heritage and Culture with tourism. This would involve making the most of all opportunities across the County, good promotion of the heritage offer and should be used to narrow the gaps.
- c. There needed to be a review of opportunities for charging, which could supplement current budgets.
- d. There needed to be more regional partnerships, such as the "Museums of the Move" bus involving Herefordshire, Shropshire, Staffordshire, Worcestershire and Warwickshire, taking museum collections out and about to communities all across the region.
- e. Kim Harlock agreed to e-mail to Members demographic graphs for Warwickshire to 2021.

The Chair thanked the Portfolio Holders for their presentations.

**5. Quarter 4 Directorate Report Card 2008/09
(April – March 2009)**

The Committee considered the report of the Strategic Director for Adult, Health and Community Services providing an analysis of the Adult, Health and Community Services Directorate's performance at the year end point for 2008/09 and reporting on performance against the key performance indicators as set out in the Directorate Report Card.

Andrew Sharp presented the report and informed Members that this was the final performance report in this format and in the future the Committee would receive reports on underperformance on indicators set for the Directorate.

During the ensuing discussion the following points were highlighted:

1. Members agreed that, as well as the indicators, it was important to have a more outcome orientated overview of what the Directorate was trying to achieve and how services were working on the ground.
2. In response to a query regarding staff appraisals it was noted that targets were set corporately but the Strategic Leadership Team recognised the importance of appraisals and all managers were encouraged to ensure all staff received appraisals.
3. Andrew Sharp agreed to circulate to Members specific information in relation to NI009 (Use of public libraries), NI010 (Visits to museums or galleries) and NI011 (Engagement in the arts at local level), including how the data is captured.

The Committee endorsed the summary and detail of the performance indicators within the Directorate Report Card at the end of quarter 4 of 2008/09 and requested that their comments be taken into account in the development of new performance reporting.

6. Any Other Items

None.

7. Workshop Session

The Committee broke into a workshop session to identify priority issues for the Committee's annual work programme. The following issues were identified:

Group 1 – Adult Social Care Services (*Facilitator: Kim Harlock*)

- Developing low-level intervention and preventative services
- Carer's Support
- Care and Choice Accommodation Programme: Extra Care Housing and Specialist Residential Care
- Home Care – suggested by Cabinet

Group 2 – Libraries, Learning & Culture (*Facilitator: Simon Robson*)

- Library Service Transformation inc RFID and the development of virtual services
- Adult and Community Learning
- County Records Office Transformation

Group 3 – Tourism & Countryside Leisure (*Facilitator: Mandy Walker*)

- Heritage Education, Countryside Parks and Rural Tourism – Joined-Up Working
- Olympics 2012 / Rugby World Cup 2015

These would be considered and prioritised by the Chair and Spokespersons, before being considered by the Overview and Scrutiny Board in September.

The Committee rose at 12:40 pm.

Chair of Committee